

# Corporate Services

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**oak**.group

GUERNSEY | ISLE OF MAN | JERSEY | MAURITIUS



# About Oak

**Oak Group was established in 2018 as a fund, corporate and private client services business, headquartered in Guernsey, with a heritage dating back to 1999.**

At Oak, we have a 'client-first' mentality. We provide exceptional, personalised client service, fostering lasting relationships built on trust, integrity and expertise.

Located in four jurisdictions with more than 200 employees, we strive to create an environment where our people are cared for, enabled, empowered, and supported to provide exceptional financial solutions.

With our collaborative approach, we strive to create long-term value for our clients, while maintaining the highest standards of conduct.

We prioritise the continuous growth and development of our people, recognising that their success is the foundation of our excellent service and our shared prosperity. ESG is something we take very seriously; it is at the centre of everything we do.

Oak has a new ownership structure whereby it will be owned by a standalone company, Opera Limited. An investor is Pula, family office of Stephen Lansdown, co-founder of Hargreaves Lansdown, the U.K.'s largest stock broking firm and a member of the FTSE 250.

Oak is privately owned with a fully-aligned strategy for growth and transformation. Our vision is long-term and allows us to plot a strategic arc. Our strategy includes investing into cutting edge technology and data tools, investing into back-office simplification to improve client and employee experience, and extensive training for our team to align client, staff and investor interest and fuel a constant drive for sustainable excellence and growth. Oak is committed to this exciting journey.

## OPERA

**OAK** | Pula

A new **era** in financial services

# Oak values

## The Oak 8

### Focus on the client

We put clients at the heart of everything we do, paying attention to both the spoken and unspoken requirements. We start with understanding their needs to inform high-quality service delivery and solutions that are fit for purpose.

### Think and act like an owner

We take full responsibility for the success and wellbeing of Oak. As stewards of the business, we act with integrity, make decisions for the long-term, treat resources as if they were our own, and uphold our regulatory duty and responsibility in every market we serve. We step up and solve problems proactively. Ownership means not only focusing on individual success but also ensuring the success of the entire team.

### Think globally

We have a One Oak mindset, seamlessly collaborating across cultures and markets. Creating an inclusive environment where every voice is valued, we leverage broad perspectives and insights to innovate and achieve impactful results.

### Earn trust with integrity

We build lasting internal and external relationships through honesty, transparency, and accountability. By embracing diverse perspectives and communicating openly, we align our words and actions with the highest ethical standards, fostering trust and respect in everything we do.

### Innovate and lead fearlessly

We foster a culture where people feel safe to try new things. We are brave and embrace bold ideas to break boundaries, solve problems, take smart risks, and drive improvement. We proactively tackle challenges to stay ahead of the curve, craft solutions, and own our results. We take time to learn from our experiences, always pushing to get the basics right yet remain unique.

### Empower community

We elevate each other through shared learning, celebration, and unwavering support. By championing diverse voices, fostering equity, and creating an inclusive environment, we cultivate a culture of respect and belonging.

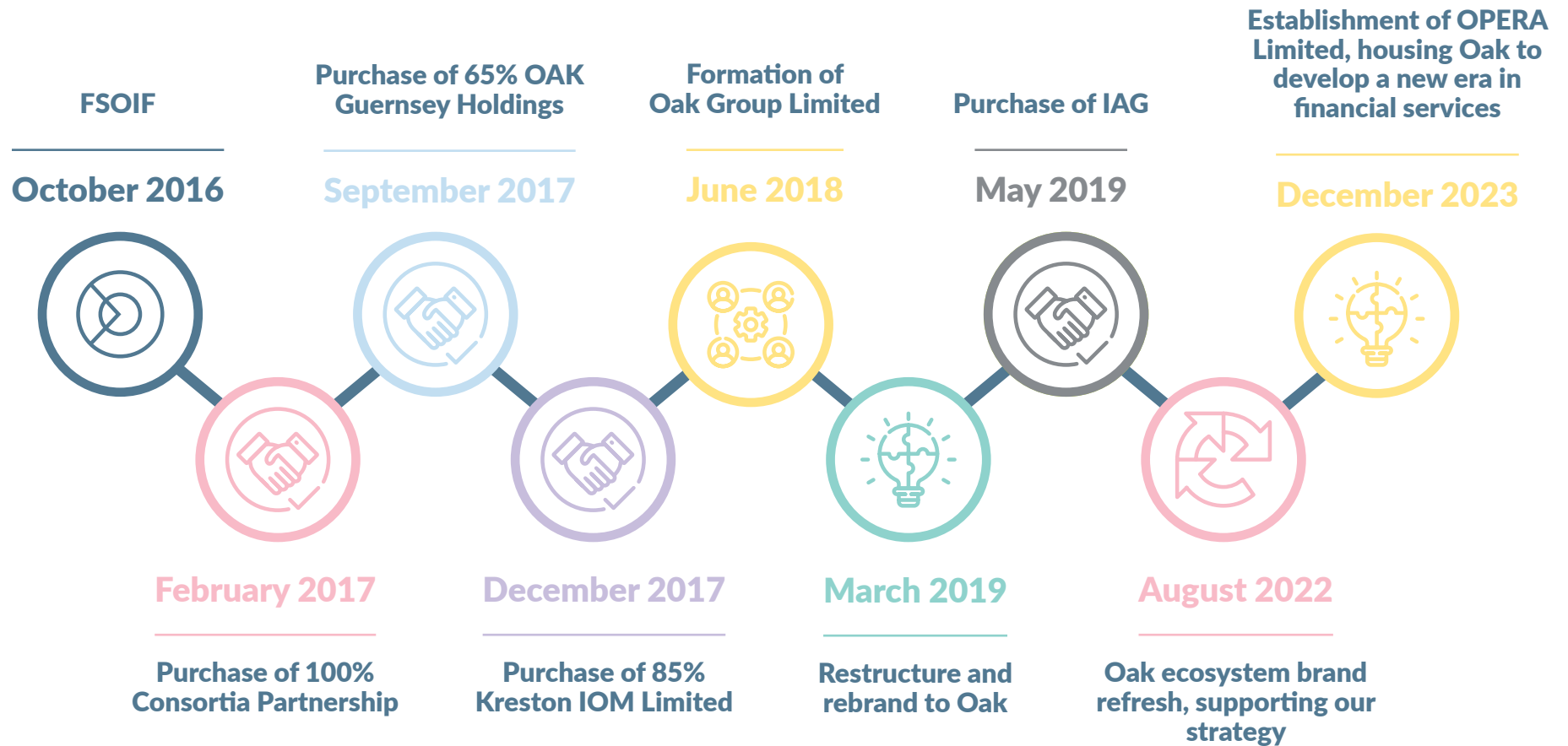
### Support each other to thrive

We are resilient in the face of challenges, prioritising wellbeing and supporting each other to work smarter and create an environment that fosters both personal and professional growth.

### Fuel growth with passion and learning

We embody a growth mindset and entrepreneurial spirit. We prioritise our continuous learning and development of new ideas, directly benefiting our team and our clients. Our passion is contagious, inspiring others and celebrating wins.

# Our journey so far



# Corporate Services

**Our team of experts have significant experience and credentials supporting a broad range of corporate customers from SME's to multinationals.**

Our professionally qualified team offer solutions suitable for a diverse and global clientele. We deliver services to a wide range of structures from privately held real estate holdings to listed companies.

We pride ourselves in providing a prompt, proactive, and professional service to our clients. Working collaboratively with leading lawyers, tax advisors and accountants to enable our clients to achieve their aims.

Our experienced people understand the need to contribute meaningfully to ensure that the most appropriate services are provided to our clients.

Our team prides itself on our flexible and accessible approach that ensures transactions are smooth and deadlines are met.



# Services



## Offshore incorporations

Oak provides formation for corporations across a range of jurisdictions so that you can choose the jurisdiction best suited for your needs. Oak delivers expertise in reporting, flexible share structuring and solutions for protecting the future interests of your business.



## Company secretarial and corporate governance

We will administer and host board and shareholder meetings, including administration and preparing minutes. We will manage all statutory documents, file all statutory returns as part of our service.



## Administration and transaction management

We will provide you with a team that is knowledgeable with both your local and global requirements, assisting you in administration, reporting, compliance, and cash management, enabling you to concentrate on building your business and achieving your aims.

Our team is able to provide support in administering sophisticated cross-border transactions and business reorganisations while collaborating with legal and tax consultants.



## Domiciliation, directorship and management

We provide a wide range of specialised services, such as assistance with corporate reporting, liaison with the regulatory authorities, provision of directors and key personnel.

# Services *continued*



## Escrow/third party security trustee

Our team will tailor agreements to your specific transaction, providing you with payment security, settlement assurance, and the ability to handle large volumes of payments, a diverse range of asset types, and FX requirements, amongst other things.



## Accounting and finance

Oak is equipped to handle all accounting, bookkeeping, financial reporting, and consolidation tasks. Assisting with audits and internal controls, with knowledge of VAT registration and UK tax return requirements. We provide reliable, accurate, timely, and regulated financial records, including bookkeeping, accounting in GAAP and IFRS, statutory financial statements, and consolidated reporting, that are tailored to your specific needs.



## Compliance

With a dedicated team of professionals who can support entities and other financial institutions in complying with their Automatic Exchange of Information (AEOI) obligations including US FATCA and CRS.



## Listings

Channel Island registered companies account for a significant proportion of companies listed on both the LSE, AIM and TISE. Our team has significant experience in assisting companies with the listing process.

# Client Service Charter

Each of our client relationships are founded on a commitment to integrity, quality, and transparency. We have codified these through our unique 'Client Service Charter'.



Oak will engage with our clients to discuss our services regularly.



Oak will deal with any issues efficiently in line with our documented procedures.



Oak will be responsive when contacted.



Oak will be open and transparent on our fees and charges.



Oak will act with integrity at all times and deal with matters in a professional manner.



Oak will will adhere to regulatory timelines for all statutory filings (subject to receipt of the necessary information).



Oak will will run our business in line with our ESG objectives, on a sustainable basis using partners and suppliers with similar goals.



# Our jurisdictions

**We are jurisdictionally agnostic as a business. As a result, our team will not direct a client to a particular jurisdiction; rather, the decision should be made by the client.**

Oak has strategically positioned offices in jurisdictions which are seen as a gold standard in the provision of fiduciary services in the international markets.

Ultimately, the choice of jurisdiction will come down to individual circumstances, legal/tax requirements, jurisdictional benefits for certain activities, and personal preference. We recommend independent tax guidance to help our clients choose the right jurisdiction and structuring for them.



GUERNSEY

Guernsey is one of the world's oldest and most reputable offshore financial services centres and serves as our headquarters, as a leading offshore financial centre operating with the highest levels of governance and regulation.



JERSEY

Home to some of the world's leading banks, financial institutions and law firms delivering first-class services with easy reach is a specialised centre that provides extensive private client, corporate and fund administration services.



ISLE OF MAN

An economic centre of interest, adding value to clients' capital wealth and protecting hard-earned success. Isle of Man is a leading jurisdiction for entrepreneurs to set up operations in the tech sector.



MAURITIUS

A mixed economic system combining private freedom and centralised economic planning and government regulation. Double Taxation Agreements with majority of African countries, making it an attractive proposition for company wanting to conduct operations across Africa.

## Guernsey

Guernsey, which serves as our headquarters, is a leading offshore financial centre operating with the highest levels of governance and regulation and is one of the world's oldest and most reputable offshore financial services centres.

The Island's professionalism and regulation are unparalleled, backed by over 60 years of experience. Guernsey offers high-net-worth individuals a secure and stable environment in which to structure and preserve their wealth for future generations.

Our Guernsey team has a unique focus on the South African market, although they are primarily geared toward those who wish to invest in the United Kingdom and Europe. Our senior management team has over 100 years of combined experience in UK property matters, a core asset class for the Group's high net worth private clients.



### KEY CONTACT

**James Tracey**  
Managing Director

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## Jersey

Jersey is a specialised centre that collaborates with some of the world's largest private equity managers who have more than 60 years of experience structuring, managing, and administering funds.

The core of the services provided by our family office are property and estate management for a number of large families. We have a robust network of relationships with all the leading banks, allowing us to locate the best financing and refinancing opportunities for our complex clients.

With our in-house expertise when it comes to the industry-leading Jersey Private Fund (JPF) product – professional investor structures with up to 50 investors – we offer quick setup timeframes, vehicle incorporation, and regulation with a lighter touch than the full Collective Investment Funds (CIF) product.

In addition, our team manages large Managed Trust Company structures for publicly traded UK companies and Private Trust Companies for ultra-wealthy individuals and we have extensive experience with AIM and Main market PLC listings, managing corporate governance for such entities to meet UK and Jersey substance requirements, and providing named directors to these boards.

We also have expertise with low carbon/net zero assets, with each Jersey director serving as a named director on the boards of companies with sustainability at their core.



### KEY CONTACT

**Jo Gorrod**  
Managing Director

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T: +44 (0) 1534 834616

## Isle of Man

The Isle of Man economy has been hailed as the forefront of modern regulation with an established fiduciary, banking, insurance, pension, online gambling and fintech industry.

With a long-established legislation, based on common law principals with a strong tradition of upholding trusts, the legal system specifically affords clients the comfort that assets held in Trust will be protected for them and their families.

The Isle of Man shares the same VAT regime as the UK, meaning trading structures can operate within the UK and EU because they can be registered for VAT with the added benefit of no tax on the profits.

Our team primarily provide trust and corporate solutions to wealthy individuals and families, many of whom have been clients for more than two decades. Businesses such as Derivco, Pokerstars and De Beers all having operations and/or family office connections with the island.



### KEY CONTACT

**Tanya O'Carroll**  
Managing Director

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**T:** +44 (0) 1624 631057

## Mauritius

Just a short hop from the African mainland, our Mauritius office operates as the Group's African hub, having a particular focus on the Southern African market.

With its mixed economic system, combines private freedom with centralised economic planning and governmental regulation. It has become an international financial services centre of substance and repute and is an excellent and convenient base for trust operations for African based clients.

Employing almost 40 staff with highly qualified backgrounds in administration, law, company secretarial, investments, regulation and compliance, our Mauritian office also the Group's Centre of Excellence for accounting, risk and compliance.



### KEY CONTACT

**Zoubeir Khatib**  
Managing Director

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# Legal and Regulatory Notice

Further details can be found at [oak.group/notices/regulatory/](https://oak.group/notices/regulatory/)

## Guernsey

### Oak Group Limited

Registered in Guernsey, Company Registration No. 64716

### Oak Trust (Guernsey) Limited

Registered in Guernsey, Company Registration No. 34973

Licensed by the Guernsey Financial Services Commission under The Regulation of Fiduciaries, Administration Businesses and Company Directors, etc. (Bailiwick of Guernsey) Law, 2020

### Oak Fund Services (Guernsey) Limited

Registered in Guernsey, Company Registration Number 36305

Licensed by the Guernsey Financial Services Commission under the Protection of Investors (Bailiwick of Guernsey) Law, 2020, to carry out Controlled Investment Business and the Regulation of Fiduciaries, Administration Businesses and Company Directors, etc (Bailiwick of Guernsey) Law, 2020.

The Registered Office and contact details of all of the above companies is: Oak House, Hirzel Street, St Peter Port, Guernsey, GY1 2NP. Telephone + 44 (0) 1481 722 584

## Isle of Man

### Oak Group (IOM) Limited

Registered in the Isle of Man, Company Registration No. 089688C

Licensed by the Isle of Man Financial Services Authority

The Directors of this company are: Christian Cowley, Tanya O'Carroll and Diane Clarke

The Registered Office and contact details of this company are: Millennium House, Victoria Road, Douglas, Isle of Man, IM2 4RW. Telephone + 44 (0) 1624 611926

## Jersey

### Oak Group (Jersey) Limited

Registered in Jersey, Company Registration No. 87362

Regulated by the Jersey Financial Services Commission

The Registered Office and contact details of this company are: 3rd Floor, IFC5, Castle Street, St Helier, JE2 3BY. Telephone + 44 (0) 1534 834600

## Mauritius

### Oak Management (Mauritius) Limited

Registered in Mauritius, Company Registration No. 129233, business registration number C15129233  
Licensed by the Financial Services Commission Mauritius and holds a Management License pursuant to Section 77 of the Financial Services Act 2007

### Oak Trust (Mauritius) Limited

Registered in Mauritius, Company Registration No. 131334, business registration number C15131334  
Licensed by the Financial Services Commission Mauritius and holds a Management License (qualified/ Corporate Trustee Only) pursuant to Section 77 of the Financial Services Act 2007

The Registered Office and contact details of these companies are: 1st Floor Block 19/20, Cascavelle Business Park, Black River Road, Cascavelle, 90522, Mauritius. Telephone +230 651 3200





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